



**Internal/External Job Posting
Community Support & Outreach Counsellor/Advocate
Full-Time Permanent Position
North/South Location**

Our Mission is to provide shelter, support, counselling and advocacy to help abused women and their children to break the cycle of violence. We are a woman centered, anti-racist, anti-oppressive, non-profit organization serving the diverse population of the Region of Peel. Interim Place operates two emergency shelters for women and children who are leaving abuse. We also operate a Community Support and Outreach Program (THSP) for women in the community who have experienced violence. Interim Place is a community-based feminist women's organization committed to social justice and anti-oppression.

We require a Community Support & Outreach Counsellor/Advocate who speaks one or more South Asian languages for a full-time permanent position (37.5 hours). The Community Support & Outreach Counsellor/Advocate will help support women and their children who have experienced and/or are experiencing violence and provide support to both women and their children including, counselling, outreach, information & referral and advocacy.

Responsibilities:

- Provide support and counselling.
- Complete intake and assessment.
- Complete Risk Assessment & Safety Planning.
- Provide case management supports to women living in the community and/or the shelter.
- Provide transition planning & assistance (from home to shelter, shelter to community, shelter to shelter).
- Provide information and referral to community supports and services.
- Maintain appropriate and accurate file documentation and uphold the confidentiality of clients' files, subject to legal and policy parameters.
- Provide accompaniment to legal, housing, Ontario Works and other appointments as required to support to women and children.
- Co-facilitate support /educational groups for women and children impacted by violence.
- Assist women to locate safe affordable and permanent accommodations.
- Ability to maintain confidentiality.
- Maintain knowledge and understanding of the systemic barriers experienced by women and the intersectionality's of oppressions i.e. Social Housing Reform Act; Mental Health Act; Landlord Tenant Act; O.W. Act, ODSP Act, etc.
- Answering intake calls on the Central Intake Line.
- Back up support to Shelter as needed.
- Facilitate the transition for women and children from shelter into the community and from the community to shelter in adherence with Interim Place Policies and Procedures.
- Participate in local, regional and national committees and activities of relevance to the issue of Violence against Women (VAW) as requested or required.
- Conduct public speaking engagements to promote public awareness and foster understanding of the organization; it's mission and vision; as well as issues surrounding violence against women.
- Participate in community development opportunities.

- Utilize computer software including case management database system, Microsoft applications as required.
- Perform other duties as assigned for the effective operation of Interim Place.

Qualifications

- Must speak one or more South Asian languages.
- University or college education in a related field, such as Aboriginal Studies, Gender and Women's Studies, Sociology, Social Justice, Assaulted Women and Children's Program or the equivalent in education and extensive experience.
- Demonstrated commitment to women's and children's issues and working within a Critical Race Feminist, Anti-Black Racism and Anti-Colonialism framework.
- Experience working with South Asian women and girls.
- Experience in working with women in areas such as poverty, violence, and homelessness.
- Proven ability in case management and supportive counselling skills from a decolonizing approach.
- Strong Knowledge and experience with Harm Reduction Strategies.
- Demonstrated experience in crisis support and ability to mediate conflict.
- Strong organizational and time management skills.
- Processional communication skills; dedicated to team building.
- Able to manage many conflicting priorities simultaneously with the ability to prioritize
- ASL is an asset.
- G2 Driver's License Required.

Hours: 37.5 hours per week, rotating shifts: days, afternoons and evenings

Salary: Hourly rate of \$24.64

Interim Place is committed to the development of an organization that reflects the community and women it serves. Applications from Indigenous Women, World Majority Women/Women of Colour, Lesbian, Gay, Bisexual, Trans and Queer Women, Consumer Survivors and Women with Disabilities are strongly encouraged.

Please send a letter of application and current resume to Human Resources, Interim Place via email at admin@interimplace.com

Interim Place is a unionized workplace with OPSEU. This position is within the bargaining unit and as such the terms and conditions of employment are in accordance with the Collective Agreement.

Date of Posting: Sept 17th, 2018
Deadline: October 1th, 2018

