



Job Posting

Relief Advocate Counsellors

Our Mission is to provide shelter, support, counselling and advocacy to help abused women and their children to break the cycle of violence. We are a women centred, anti-racist, anti-oppressive, non-profit organization serving the diverse population of the Region of Peel.

Interim Place operates two emergency shelters for women and children who are leaving abuse. We also operate a Community Support and Outreach and Housing Support (THSP) for women in the community who have experienced violence. Interim Place is a community based feminist women's organization committed to social justice and anti-oppression.

We require Relief Advocate Counsellors to assist in the counselling support to women who have experienced and/or are experiencing violence and help them build stable lives by assisting them to establish a network of supports, programs and service to both children and mothers who are residents of the shelter.

Responsibilities:

1. Counselling and Advocacy

- Provides crisis support and counselling
- Safety planning and transition planning and assistance
- Provides information and referral to community supports and services
- Acts as an advocate for women including support and accompaniment
- Provides practical support in accessing information and resources
- Outreach to other service providers
- Outreach to women in community
- Case management support
- Co-facilitation of support groups from women impacted by violence

2. Social Justice, Community Education and Outreach

- Outreach and participation in community coalitions and actions
- Participation on Committees as required
- Liaison with housing providers, shelter and other service providers

3. Administration

- Maintain service statistics
- Maintain client case files
- Six Month and Annual Follow-up and Outcome Reporting
- Other report writing as required
- Maintains petty cash

4. General

- Works co-operatively as a member of the women's counsellors and child and youth support team
- Attends regular team meetings, staff training sessions and planning meetings
- Assists with other duties as required, from time to time, aiding in the efficient operation of the organization

Qualifications and Experience:

- Grade 12 Diploma and 5 years of directly related work experience **Or** Post-secondary Diploma **Or** Degree directly related to the position and 2 years directly related work experience
- Experience working with women and children in the areas such as poverty, violence, homelessness
- Strong clinical skills including assessment, counselling, outreach, information & referral and advocacy support
- Demonstrated commitment to women's issues and working within a feminist/ anti-racist and anti-oppression framework
- Able to work rotating shifts such as days, evenings, overnights both during the week, weekends, statutory holidays and short notice
- Valid driver's license

Hours: Flexible, days, evenings, weekend or statutory holiday shifts

Salary: \$18.16/hour + 4% vac pay

Interim Place is committed to the development of an organization that reflects the community and women it serves. Applications from Aboriginal Women, World Majority Women/Women of Colour, LGBTQI Women and Women with Disabilities are strongly encouraged

Faxes or phone calls will not be accepted. Please mail your application to:

Interim Place

Attention: Human Resources

P.O. Box 45070, Mississauga, ON L5G 1C9

Interim Place is a unionized workplace with OPSEU. This position is within the bargaining unit and as such the terms and conditions of employment are in accordance with the Collective Agreement.

We are sorry that only those candidates who will be interviewed will be contacted.

